



## Environment Committee

4 June 2019

<b>Title</b>	<b>Schools Permit Scheme</b>
<b>Report of</b>	Chairman of the Environment Committee
<b>Wards</b>	Edgware, Garden Suburb
<b>Status</b>	Public
<b>Urgent</b>	No
<b>Key</b>	No
<b>Enclosures</b>	Appendix A: Survey Results, Zone J Appendix B: Survey Results, Zone GS
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## Summary

This report sets out the details of the applications by the following schools to join the School Permit scheme for staff in reference to the conditions agreed by Environment Committee at its meetings on 11 May 2017 and 11 January 2018.

School	Ward	Zone	Survey Status
Beis Chinuch School	Edgware	J	Complete
Garden Suburb School	Garden Suburb	GS	Complete

It provides recommendations for the acceptance of the applications subject to certain conditions regarding the maximum number of permits and areas in which the permit

holders may not park.

This report also recommends that future applications for schools permits which meet the scheme criteria previously agreed by the Committee are authorised by the Executive Director, Environment, in consultation with ward members. This recommendation is a change to the current process which requires that each request by a school to join the schools permits scheme is considered by Environment Committee, after consultation with ward members.

## **Officers Recommendations**

- 1. That the Environment Committee note the outcome of the surveys conducted in zones GS and J.**
- 2. That the committee approve the issue of school permits to allow staff at the listed school to park in permit bays for the applicable zone while the holder is carrying out school duties or travelling for the purpose of carrying out school duties, subject to the conditions agreed at the Environment Committee of 11 May 2017, and 11 January 2018.**
- 3. That the committee agree that the maximum number of concurrent permits to be issued to staff at Beis Chinuch School be limited to 10.**
- 4. That the committee agree that the maximum number of concurrent permits to be issued to staff at Garden Suburb School be limited to 25.**
- 5. That approval of future applications for schools permits which meet the scheme criteria agreed by Environment Committee on 11 May 2017 and 11 January 2018 respectively be delegated to the Executive Director, Environment in consultation with ward members.**

### **1 WHY THIS REPORT IS NEEDED**

1.1 On 11 May 2017, following a pilot scheme and impact study, Environment Committee resolved to make the School Permit scheme permanent and allow applications to join the scheme from all schools meeting the criteria agreed.

1.2 The Committee agreed to the following criteria:

- Ofsted registered schools located within the CPZ be eligible to apply for a school permit
- Schools must have an up-to-date school travel plan in place to be eligible.
- The permit will be only be valid within the schools catchment area
- It will be the responsibility of the schools to manage the distribution of permits to their staff
- That permits would not be issued in a CPZ where demand for parking places exceeds 85% of capacity.

- That school would need an existing school travel plan.
  - The cost of the annual permit is set at £190 per annum.
  - The school decide on which staff are eligible for the limited number of permits
  - That the school cannot park on the adjacent streets to the school
  - That before school permits be issued the Executive Director for Environment consult with relevant Ward Members, the School and report the findings back to the Committee in order for approval to be granted to award school permits.
- 1.3 On 11 May 2017, following a pilot scheme and impact study, Environment Committee resolved to make the School Permit scheme permanent and allow applications to join the scheme from all schools meeting the criteria agreed.
- 1.4 Since the pilot at Childs Hill was made permanent applications from the following schools to join the scheme have been agreed by the Environment Committee:
- Rimon Jewish Primary School
  - Menorah Primary School
  - Wessex Gardens Primary School
  - St Catherine's RC Primary School
  - All Saints CoE Primary School
  - Pardes House Primary School
- 1.5 The application received from Beis Soroh Schneirer school was declined as the parking capacity survey found that there was insufficient capacity available in the area to accommodate school permits.
- 1.6 At its meeting of 11 January 2018, Environment Committee agreed the following additional criteria in respect of the scheme:
- That the parking survey should show that demand at the busiest surveyed time should not exceed 85% of the total number of resident permit bays occupied in the surveyed area if one or more additional vehicle were to be added.
  - an area of adjacent streets should be excluded (exclusion zone) in each case and that where more than one school falls within a zone, these areas should apply to permit holders from all schools in the zone. This exclusion zone will be set by the Executive Director for Environment following consultation with ward members.
  - the maximum number of concurrent permits to be issued to staff at each School be limited to 25.
  - The committee noted the above exclusion zone and cap on permits and delegate authority to the Executive Director for Environment plus Ward Members to review and vary them in response to changes in circumstances.

1.7 Applications have now been received from the following schools to join the scheme:

- Beis Chinuch School
- Garden Suburb School

## 2 REASONS FOR RECOMMENDATION

2.1 The applicant schools are located at the following addresses, fall within the following controlled parking and permit zones and have current School Travel Plans at the following statuses.

School	Zone	School Travel Plan
Beis Chinuch <i>Yeshurun Synagogue, Fernhurst Gardens HA8 7PH and 296 Hale Lane, Edgware HA8 8NP</i>	J	Bronze
Garden Suburb School <i>Childs Way London NW11 6XU</i>	GS	Bronze

2.2 Demand was surveyed on 15<sup>th</sup> and 16<sup>th</sup> November 2018 within Zone J as part of the assessment of Beis Chinuch Girl's School's application. Results of this survey are included in Appendix A.

2.3 Demand was surveyed on 25<sup>th</sup> and 27<sup>th</sup> September 2018 in Zone GS as part of the assessment of Garden Suburb School's application. Results of this survey are included in Appendix B. Demand surveys establish the highest overall demand, the number of spaces available to permit holders, and peak demand has been measured against the 85% criteria previously agreed by Committee and it has been established that there is sufficient capacity to issue permits to each of the schools in question without exceeding that threshold.

2.4 Responsibility for the allocation of these permits will rest with each school, with evidence of permission from the school being required at the point of application.

2.5 The Executive Director, Environment will agree an exclusion area within which the permits would not be valid for use. The proposed exclusion zone is marked on the maps at Appendices A and B, and will be set by the Executive Director, Environment following consultation with ward members. The purpose of this area is two-fold and was considered on this basis of 1) to avoid adding undue pressure on the school's immediate neighbours and 2) to avoid affecting the drop-off and collection of those pupils who travel to schools by car. Permits would not be valid for use in permit bays falling within these areas.

2.6 The Members for the wards in which the schools fall are as follows:

<b>School</b>	<b>Zone</b>	<b>Ward Councillors</b>
Beis Chinuch <i>Yeshurun Synagogue, Fernhurst Gardens HA8 7PH and 296 Hale Lane, Edgware HA8 8NP</i>	J	Cllr Linda Freedman Cllr Brian Gordon Cllr Sarah Wardle
Garden Suburb School <i>Childs Way London NW11 6XU</i>	GS	Cllr Rohit Grover Cllr John Marshall Cllr Gabriel Rozenberg

- 2.7 In line with the resolution of the 11 May 2017 Committee, on 8 May 2019 the Executive Director, Environment, wrote to those Members for the appropriate wards providing details of the applications from the schools in their wards and inviting submissions to this Committee.
- 2.8 The ward members have therefore been consulted in line with the requirements of the 11 May 2017 resolution and committee approval is now required with regard to the issue of permits.
- 2.9 The results from the schools engagement with the pilot and subsequent schools which have successfully applied for permits show strong support for the scheme and they state it has only had a positive impact on the school day and their ability to provide improved teaching environment for the children.
- 2.10 This will further support Barnet schools with their recruitment and retention of teachers and will help to recruit teaching staff.
- 2.11 The pilot showed there has been no adverse impact to residents' being able to park as near to their homes as possible.
- 2.12 Surveys of the local area in Zone J and Zone GS indicates that capacity exists to allow the issue of school permits without significant risk to the amenities of existing users. For Zone J, capacity exists to allow the issue of up to 10 permits to Beis Chinuch Girls' School. For Zone GS, capacity exists to allow the issue of up to 25 permits to Garden Suburb School, which is the maximum allowed under the scheme.
- 2.13 It is therefore recommended that the Environment Committee agree that the maximum number of concurrent permits to be issued to staff at Beis Chinuch Girls' School be limited to 10 for use in residents' bays in the appropriate zones with the exceptions of the areas described above or specified by the Executive Director, Environment.

- 2.14 It is therefore recommended that the Environment Committee agree that the maximum number of concurrent permits to be issued to staff at Garden Suburb School be limited to 25 for use in residents' bays in the appropriate zones with the exceptions of the areas described above or specified by the Executive Director, Environment.
- 2.15 It is further recommended that future applications for schools permits which meet the scheme criteria as agreed by Committee on 11 May 2017 and 11 January 2018 are delegated to the Executive Director, Environment, for approval in consultation with ward members. This is being recommended for two reasons (1) to reduce the administrative burden of council officers and the Environment Committee in the preparation and consideration of committee reports for individual applications, (2) to reduce delay in granting permits to schools where an individual application is found to meet the criteria.

### **3 ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED**

- 3.1 Refusal of extension of scheme to some or all of the schools. This option is not recommended as the applications received are in accordance with the parameters of the scheme.
- 3.2 Not to delegate future applications to the Executive Director, Environment, in consultation with ward members. This option is not recommended as the scheme has shown thus far that the traffic capacity survey is an adequate safeguard against permits being issued where there is insufficient capacity, which may cause issues for residents near to schools.

### **4 POST DECISION IMPLEMENTATION**

- 4.1 The results will need to be communicated to stakeholders.
- 4.2 If and where capacity is identified, minor variations will be required to the parking website and related systems will need to be updated to allow school staff to apply. Customer Service Group parking staff will be advised of the extension of the scheme and the necessary actions will be taken.

### **5 IMPLICATIONS OF DECISION**

#### **5.1 Corporate Priorities and Performance**

- 5.1.1 The Council has three outcomes focused on place, people and communities:
- A pleasant, well maintained borough that we protect and invest in
  - Our residents live happy, healthy, independent lives with the most vulnerable protected
  - Safe and strong communities where people get along well.

The introduction of this scheme will greatly benefit school workers and those who study in Barnet whilst ensuring that resident parking is not unduly

affected. The scheme will help to ensure that school staff can focus on delivering high quality education by removing the distractions that parking arrangements currently add to the working day. This will enhance their quality of life and allow them to dedicate their attention to helping their students to receive a high quality education and so widen their opportunities. The scheme will also feature strongly in the recruitment and retention strategy for schools to ensure that the best teachers are attracted to work in the Borough ultimately providing a better education and quality of life for pupils.

## **5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)**

5.2.1 The costs of enforcing the scheme will be charged to the council's Special Parking Account (SPA). Any income generated through permits and Penalty charge notices (PCNs) issued during enforcement, will also be allocated to the SPA. The scheme is not expected to require additional funding.

5.2.2 There are no procurement implications as a result of this report.

## **5.3 Social Value**

5.3.1 The Public Services (Social Value) Act 2013 requires people who commission public services to think about how they can also secure wider social, economic and environmental benefits. This report does not relate to the procurement of services contracts.

## **5.4 Legal and Constitutional References**

5.4.1 The Council as the Highway and Traffic Authority has the necessary legal powers to introduce or amend Traffic Management Orders under the Road Traffic Regulation Act 1984. The Executive Director, Environment has the authority to make any necessary amendments to the Traffic Management Order to enable the implementation of the decision of the committee.

5.4.2 The Traffic Management Act 2004 places obligation on authorities to ensure the expeditious movement of traffic on their road network. Authorities are required to make arrangements as they consider appropriate for planning and carrying out the action to be taken in performing the duty. The school permit scheme is one such arrangement introduced by the Council in performance of its traffic management duty.

5.4.3 The Council's Constitution gives responsibility for parking provision and enforcement to the Environment Committee.

## **5.5 Risk Management**

5.5.1 The Council has considered the potential impact to residents who currently park within the zone and the potential effect on road safety and the free flow of traffic of the potential on as well as any potential negative satisfaction or customer experience.

5.5.2 In particular the Council has considered the need to manage the risk associated with conflicting priorities carefully. Our policy states that residents should be able to park as close to their homes as possible, this risk is mitigated by the use of an exclusion zone in the immediate vicinity of the school.

## **5.6 Equalities and Diversity**

5.6.1 Section 149 of the 2010 Equality Act outlines the provisions of the Public Sector Equality Duty which requires Public Bodies to have due regard to the need to:

- Eliminate discrimination, harassment, victimisation and any other conduct prohibited by the Act;
- advance equality of opportunity between people who share a relevant protected characteristic and persons who do not;
- foster good relations between people who share a relevant protected characteristic and persons who do not.

5.6.2 Having due regard means the need to (a) remove or minimise disadvantage suffered by persons who share a relevant protected characteristic that are connected to that characteristic (b) take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of people who do not share it, (c) encourage persons who share a relevant protected characteristic to participate in public life in any other activity in which participation by such persons is disproportionately low.

5.6.3 The relevant protected characteristics are age, race, disability, gender reassignment, pregnancy and maternity, religion or belief, sex and sexual orientation. The duty also covers marriage and civil partnership, but to a limited extent.

5.6.4 An equality impact screening has been undertaken in respect of the proposals contained within this report. It is considered that the overall equalities impact of the proposals is neutral.

## **5.7 Corporate Parenting**

5.7.1 In line with Children and Social Work Act 2017, the Council has a duty to consider Corporate Parenting Principles in decision-making across the council. There are no Corporate Parenting implications in these proposals.

## **5.8 Consultation and Engagement**

5.8.1 Statutory consultation has been carried through the experimental traffic management order and there has been no negative feedback received.

5.8.2 This recommendation has been referred to the ward councillors for the affected area in advance of this Committee

## **5.9 Insight**

5.9.1 No specific insight has been undertaken in order to inform the decision. Data and Statistics contained within the report have been sought from a number of existing reports or data sources.

## **6 BACKGROUND PAPERS**

6.1 Previous decisions of the Environment Committee of 11 May 2017 and 11 January 2018.